



## **Job Description**

### **Sessional Welfare Rights Advisor**

**Responsible to: Swansea Foodbank Manager**

**10 hours per week**

**£20 per hour**

**Temporary: Funded for 12 months**

#### **Purpose of post:**

**To support people using Swansea Foodbank to maximise their income and build their capacity and resilience.**

**To tackle poverty of income, services and participation.**

#### **Role:**

**To provide welfare rights assessment and advice to people using Swansea Foodbank.**

**To undertake advocacy and representation when necessary to challenge decisions at reviews and appeals.**

**Individual face to face and telephone advice.**

**Assisting with claims and challenging adverse decisions where appropriate.**

**Assist with monitoring and evaluation of the advice service.**

**Inform foodbank centre managers and volunteers of current social and financial inclusion issues faced in Swansea to better meet need in our city.**

#### **Work Circumstances:**

**To visit 4 foodbank centres each week for two hours at a time and follow up with phone calls and research as necessary.**

**The post holder will be expected to work flexibly and deal sensitively with challenging and difficult situations.**

**The role is a pilot to demonstrate the value to welfare rights advice. The hope is to secure funding to extend the role beyond 12 months and the number of hours of support available each week for people in Swansea needing the support of the foodbank.**